



## 2025-2026 Tuition Fee Schedule

### APPLICATION/ENROLLMENT FEE

**New Student Application Fee - \$300 per student, paid online when application is submitted via FACTS.**

**Returning Student Reenrollment fee - \$100 per student – Billed via Blackbaud Tuition 4<sup>th</sup> quarter for next school year.**

TUITION SCHEDULE Active parishioner status will be verified each year.

**Catholic families (active & participating):** Grades K-5 \$7,400 per student Grades 6-8 \$7,700 per student

**Non-Catholic / non-active Catholic families:** Grades K-5 \$8,000 per student Grades 6-8 \$8,300 per student

### TUITION ACCOUNTS AND PAYMENT OPTIONS

Annunciation Catholic School requires all families have a tuition account with Blackbaud Tuition Management. We offer five tuition payment plans. All families are required to register with Blackbaud Tuition regardless of the payment plan selected. There is a yearly \$56 tuition account registration fee, billed in the first invoice of the school year. This fee is waived for those who choose the annual payment plan with full tuition due in August. There is no transaction fee when using a bank account for ACH withdrawal. If you choose to pay by debit/credit card, fees will apply, please see below. All school fees (ex. 8<sup>th</sup> grade graduation fee, extended care, athletics, field trips, etc.) will be billed through Blackbaud Tuition during the school year and will be payable in full the month they are billed.

**All returning families will have their Blackbaud Tuition account automatically re-enrolled for the next school year with the same payment plan as the previous year. If you wish to change your payment plan, please contact Blackbaud or the school office. The school office will add any new students of returning families to their Blackbaud Tuition account.**

Tuition Payment Options – Payments due on the 5<sup>th</sup> or the 20<sup>th</sup> of the month depending on your selected payment option.

- Annual plan: 100% due in full on your selected payment date in August 2025.
- Semi-annual plan: 50% due August 2025, 50% due January 2026.
- Quarterly Plan: 25% due quarterly on your selected date of the last month of each quarter. Q1 July-Sept, Q2 Oct. – Dec., Q3 Jan. – March, Q4 April - June. ESA payments made directly to Annunciation will be credited to your account upon receipt of payment. You are responsible for submitting your request for payment to ESA in a timely manner, so payment arrives by your due date.
- 10 Month plan: Tuition payments are due monthly on your selected payment date starting August 2025 and ending May 2026. Each payment is 1/10 of the total tuition amount plus any outstanding fees.
- 12 Month plan: Tuition payments due are monthly on your selected payment date starting July 2025 and ending June 2026. Each payment is 1/12 of the total tuition amount plus any outstanding fees.

### Blackbaud Tuition Management Fees (subject to change)

- Annual Blackbaud Enrollment Fee: \$56 per family due in first billing
- Debit/Credit Card Service Fee: 3.12% of payment, charged by Blackbaud at time of payment.

### MID YEAR STUDENT ENROLLMENT/WITHDRAWAL

If your student is enrolled during the school year, you will be billed for the full month in which they enroll. If your student is withdrawn during the school year, you are responsible for payment through the end of the month in which they are withdrawn.

### LATE PAYMENTS

Delinquent accounts will be billed a \$40 Follow-Up fee by Blackbaud Tuition Management. If a payment fails to clear, there is a \$30 fee applied. In addition, your bank may also charge a fee.

60 Days: If payment is 60 days late, you will receive a NOTICE OF SUSPENSION and a phone call advising that your child/children will be suspended from school until full payment of delinquent tuition is paid. If tuition is not paid within (10) days of the Notice of Suspension, your student will be considered withdrawn. At this time, your account will be sent to collections. Report Cards and transcripts may not be forwarded until all financial obligations to the school have been met. Diocesan policy prevents other Catholic schools from admitting families with delinquent tuition accounts.

Emergency Situations: Annunciation Catholic School understands that extenuating circumstances of hardship sometimes occur. If you are having difficulty meeting your tuition obligations, you must set up a review meeting with the principal to discuss your situation privately. The goal of this meeting is to explore and evaluate all options for meeting the needs of families, students, and the school community. If you experience a financial emergency, please contact the school office in advance of your next due date. Communication about any financial situation regarding tuition is essential and confidential.