



2022-2023 Tuition Fee Schedule

APPLICATION FEE (Non-refundable) Paid online, per student, when new student application is submitted. Reenrollment fee for returning students, billed per student, to Blackbaud Tuition Management account prior end of current school year.

New Student Application Fee - \$200 per student

Returning Student Reenrollment fee - \$100 per student

TUITION SCHEDULE

Catholic families (active & participating): Grades K- 5 \$6,300 – Per Student Grades 6-8 \$6,600 – Per Student

Non-Catholic or non-active Catholic families: Grades K- 5 \$6,900 – Per Student Grades 6-8 - \$7,200 – Per Student

TUITION ACCOUNTS AND PAYMENT OPTIONS

Annunciation Catholic School partners with Blackbaud Tuition Management (formerly Smart Tuition) for all tuition and fee billing. All tuition payments must be made through Blackbaud Tuition Management. There are four payment plans available. All families are required to register with Blackbaud Tuition regardless of the payment plan selected. There is a yearly \$50 tuition account registration fee, billed in the first invoice of the school year. This fee is waived for those who choose the one payment plan due in August. A debit/credit card or banking account must be registered with tuition account for all payment options. There is no transaction fee when using a bank account for ACH withdrawal. If you choose to pay by Debit/Credit card, fees will apply, please see below.

Any additional school fees (ex. 8th grade graduation fee, Extended Care, Athletics, Field Trips, etc.) will be billed through Blackbaud Tuition during the school year and will be payable in full the month they are billed.

All returning families will have their Blackbaud Tuition account automatically re-enrolled for the next school year with the same payment plan as the previous year. If you wish to change your payment plan, please contact Blackbaud or the school office. The school office will add any new students of returning families to their Blackbaud Tuition account.

Tuition Payment Options – Payments can be setup to pay on the 5th or the 20th of the month.

- One single tuition payment due in full on your selected payment date in August 2022.
- Two tuition payments each 50% of cost of tuition due on your selected payment date: 50% in August 2022; 50% in January 2023.
- 10 Monthly tuition payments due on your selected payment date starting August 2022 and ending May 2023; each payment is 1/10 of total tuition amount plus any outstanding fees.
- 12 Monthly tuition payments due on your selected payment date starting August 2022 and ending June 2023; each payment is 1/12 of total tuition amount plus any outstanding fees.

Blackbaud Tuition Management Fees (subject to change)

Annual Blackbaud Enrollment Fee

\$50 per family due in first billing

Debit/Credit Card Service Fee

2.85 % of payment, charged at time of payment

MID YEAR STUDENT ENROLLMENT/WITHDRAWAL

If your student enrolls during the school year, you will be billed for the full month in which they enroll.

If your student is withdrawn during the school year, you are responsible for payment through the end of the month in which they are withdrawn.

LATE PAYMENTS

Delinquent accounts will be billed a \$40 Follow-Up fee by Blackbaud Tuition Management. If a payment fails to clear, there is a \$30 fee applied. In addition, your bank may charge a fee

60 Days: If payment is 60 days late, you will receive a NOTICE OF SUSPENSION and a phone call advising that your child/children will be suspended from school until full payment of delinquent tuition is paid. If tuition is not paid within (10) days of the Notice of Suspension, your student will be considered withdrawn. At this time, your account will be sent to collections. Report Cards and transcripts may not be forwarded until all financial obligations to the school have been met. Diocesan policy prevents other Catholic schools from admitting families with delinquent tuition accounts.

Emergency Situations: Annunciation Catholic School understands that extenuating circumstances of hardship sometimes occur. If you are having difficulty meeting your tuition obligations, you must set up a review meeting with the principal to discuss your situation privately. The goal of this meeting is to explore and evaluate all options for meeting the needs of families, students and the school community. If you experience a financial emergency, please contact the school office in advance of your next due date. Communication about any financial situation regarding tuition is essential and confidential.

NON-SUFFICIENT FUNDS/RETURNED CHECKS

Any payments made directly to Annunciation that fail due to non-sufficient funds will incur a \$25 NSF fee. If three (3) NSF payments occur within one school year, all remaining payments must be by certified check, cash, or money order.