

**Safe Environment Foundational Training - Directions
New Volunteers**

Training must be completed prior to volunteering on campus. 3 steps:

1. The first time completing the training you will create an account in GMConnect (this will be your online application). The curriculum videos are in the application.
2. A background check will be completed by Selections.com, a 3rd party provider, hence your SSN is required.
3. In addition, you will schedule a face to face interview. All families are encouraged to volunteer therefore are required to complete the safe environment training.

Click [CMG Connect](https://phoenix.cmgconnect.org/) link(<https://phoenix.cmgconnect.org/>), on the left side will be a greeting from the Diocese of Phoenix (English and Spanish) and On the right side; complete the "Register for an Account".

Create a new account. User name could be a full legal name or an email address. Husbands and wives each need a separate account with different email addresses.

Safe Environment Application - Ministry Information

Legal name - as it appears on your Driver's license

Next page: current address and date of birth - all is required.

Next page: **Affiliation** - primary parish/school is **Annunciation Catholic School** use the drop down box

For the **Role**: select appropriate role - parents will be **volunteers**.

Curriculum: Click on **2021/22 ONLINE RENEWAL Safe Environment Curriculum for LAY PEOPLE - Phoenix "A Safe Side of the Line" Video**

Safe Environment Application:

Employment Details - please complete all required fields with a red star.

Background Check Information This is required for all volunteers. **Declaration Statements, Procedures to Report Abuse or Neglect, Code of Ethics, Background check Submission**

You are now able to volunteer with minors and vulnerable adults. Thank you.

If you have any questions, do not hesitate to contact me.

Maria Garcia 480-361-8234